



# HAMPRESTON CE (VA) FIRST SCHOOL

Hampreston Village | Wimborne | Dorset | BH21 7LX | 01202 573074 | office@hampreston.dorset.sch.uk

*To love God and to love one another*

Policy Agreed: September 2023

Next Review Date: September 2024

## Charging and Remissions Policy 2023-24



## **Introduction**

The Governing Body recognises the valuable contribution that the wide range of activities, including clubs, trips and residential experiences can make towards a child's personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum and as additional optional activities.

Hampreston CE (VA) First School's policy for charges meets the requirements of the Education Act 1996, with reference to guidance on charging for school activities produced by the Department for Education, in May 2018.

The Governing Body of the School is responsible for determining the content of this policy and the Head Teacher for its implementation. Any determinations with respect to individual parents will be considered by the Head Teacher.

The aim of this policy is to set out what charges will be levied for activities, what remissions will be implemented and the circumstances under which voluntary contributions will be requested from parents. We feel that educational visits and extra-curricular activities are a very important part of our children's education and experience at Hampreston First School and that all children should have opportunities to benefit from them.

## **Pupil Premium Funding**

Pupil Premium is additional funding given to publicly funded schools to raise the attainment of disadvantaged pupils and close the gap between them and their peers. Eligibility for pupil premium funding is based on successful application to the local authority for free school meals which is based on financial circumstances. Should financial circumstances improve and the child is no longer eligible for free school meals, the funding remains in place for 6 years under the "Ever 6" scheme. Children who are subject to an adoption, residency or special guardianship order also attract pupil premium funding.

The Governing Body has agreed that pupil premium funding will be used to support the teaching and learning for all pupil premium children. However, for those families who are currently registered for Free School Meals due to their financial circumstances, additional financial assistance will be provided and the circumstance where this applies is outlined within this policy.

## **School Visits and Activities in School**

The educational value of all proposed activities and visits is carefully considered by staff. Voluntary contributions towards the cost of these activities and visits will be requested and these visits will only take place if sufficient contributions are received to cover the cost. If a trip goes ahead, pupils will never be treated differently whether or not their parents have made any contribution.

Pupil Premium families who are currently registered for Free School Meals due to their financial circumstances will automatically be exempt from making a contribution.

### **Residential Visits**

The school will make a charge for board and lodging which will not exceed the actual cost. A voluntary contribution will be requested for the cost of activities. Pupil Premium families who are currently registered for Free School Meals due to their financial circumstances will automatically be exempt from paying the cost of board and lodging.

### **Curriculum**

A donation may be requested at times from parents to cover the cost of finished articles in Design Technology, cooking activities, etc. where the final product will be owned by the child. NO child will be left out from an activity during school hours because parents are unable or do not wish to make a contribution.

### **Music Tuition**

Charges will be made by peripatetic music teachers for music tuition delivered during the school day that is outside the scope of normal classroom activities. It will be the parent's responsibility to arrange this tuition directly with the third-party music providers.

Peripatetic music lessons may be suitable for some children eligible for Pupil Premium, as stated on the individual Pupil Premium Plan. Where this is the case, Pupil Premium families who are currently registered for Free School Meals due to their financial circumstances will automatically be exempt from paying the cost of tuition.

### **Activities out of School Hours**

Charges will be made by organisations that run out of school activities on the school site. Pupil Premium families who are currently registered for Free School Meals due to their financial circumstances will be exempt from paying charges for one out of school sporting activity held on the school's site per week. It will be the parent's responsibility to collect a voucher from the school office to present to the third party providers as evidence of their exemption and the provider will need to invoice the school directly for any charges.

### **Arrangements for monitoring and evaluation**

The governing body will monitor the impact of this policy by receiving on an annual basis a financial report on those activities that resulted in charges being levied, the subsidies awarded (without giving names) and the source of those subsidies. It will seek to evaluate the impact of the school's extended services on those children most in need of additional support.

### **Assistance for providing school clothing**

Assistance will be provided for Pupil Premium families who are currently registered for Free School Meals due to their financial circumstances. This will take the form of a school sweatshirt or cardigan provided through school uniform supplier. Assistance will be provided annually at the start of the Autumn Term. When a family in receipt of qualifying benefits joins the school at a point other than the start of the Autumn Term, the annual assistance may be provided at that point.

### **Assistance for providing school equipment**

A book bag will be provided free of charge as pupils move into a new Key Stage (i.e. from Year 2 to Year 3) for Pupil Premium families who are currently registered for Free School Meals due to their financial

circumstances. When a family in receipt of qualifying benefits joins the school at a point other than the start of the Autumn Term, the annual assistance may be provided at that point.

For both clothing and book bags assistance, it will be the parents' responsibility to collect a voucher from the school office to present to The School Shop, West Moors - the school uniform supplier. The School Shop will supply the items free of charge to the parent and will invoice the school directly for the cost.

**Loss and Damage to School Property**

Parents of a pupil who damages or loses any item of school property or equipment, including, for example, windows, computer software or books, are liable for the cost of repair or replacement.