

# HAMPRESTON C.E. V.A. FIRST SCHOOL

## GOVERNANCE STRUCTURE AND COMMITTEES

### Academic Year 2023-24

(as at February 2024)

Chair:	Mr Pyke
Joint Vice-Chairs:	Mrs Cuthbert
Clerk to the Governors:	Miss Trickett

*The Chair and Vice-Chairs are elected by the Governors at the first meeting of the autumn term; they serve for one year and are then eligible for re-election.*

#### LINK GOVERNOR ROLES

Art	Mrs Bird
CPD/Staff wellbeing	Mrs Bird
Collective worship/SIAMs	Revd Meering
Computing	Mr Hallam
DT	Mrs Bird
English	Mrs Cuthbert
EVC (visits)	Mr Frost
EYFS	Mrs Rixon
Humanities (History, Geography)	Mrs Moss
Languages	Mr Pyke
Maths	Mr Frost
Music	Mr Baldwin
PE (incl. sports premium)	Mr Baldwin
PHSE/RSE/Well-being	Revd Meering
Phonics	Mrs Cuthbert
Premises/Health & Safety	Mr Frost
Pupil premium / Children in care	Mrs Bird
Pupil wellbeing	Revd Meering
Safeguarding	Mr Pyke and Mrs Cuthbert
Science	Mr Hallam
SEND/Inclusion	Mrs Cuthbert
Stakeholder Link (parents, pupils, staff)	Mr Pyke

The governance structure was amended with effect from September 2020 so that the Full Governing Body (FGB) meets nine times a year instead of once a term. The only Committee/working parties that the FGB has determined are needed are set out below. The Chair of Governors may only attend those committees on which he serves as a member.

**The quorum for a Committee meeting is three governors.**

### FINANCE COMMITTEE

Membership: Mr Williams, Mr Collins, Mr Frost, Mr Pyke, Mrs Cuthbert  
Timetable: Meets at least once a term

### ADMISSIONS COMMITTEE

Membership: Mr Williams, Mrs Cuthbert, Revd Meering  
Timetable: Meets annually in February

### FIRST COMMITTEE/PERFORMANCE MANAGEMENT

Membership: Mrs Cuthbert, Mr Pyke, Mr Frost  
Timetable: Meet in the Autumn term and again half way through the year

### APPEALS COMMITTEE

Membership: Any three Governors to be co-opted as required (must not be a member of the First Committee)  
Timetable: Meets as and when required

**For the First and Appeals Committees a number of rules must be observed:-**

*The First Committee and the Appeals Committee must not share membership. The Appeals Committee shall consist of at least as many members of the FGB as the First Committee. **Three members for the First Committee are recommended.** The Chair of the Governing Body will need to decide which committee to join if either. Headteachers may exercise their right to attend all proceedings of the FGB relating to the dismissal of staff, but will normally be precluded from voting. A teacher governor is eligible to serve on this as on all committees.*

### STAFF DISMISSAL COMMITTEE

Membership: Governors to be co-opted as required  
Timetable: Meets as and when required

### **DISMISSAL APPEALS COMMITTEE**

Membership: Governors to be co-opted as and when required  
Timetable: Meets as and when required

### **PUPIL DISCIPLINE COMMITTEE**

Membership: Governors to be co-opted as and when required  
Timetable: Meets as and when required

### **PUPIL DISCIPLINE APPEALS COMMITTEE**

Membership: Governors to be co-opted as and when required. Will not include  
Governors who are on the Pupil Discipline Committee  
Timetable: Meets as and when required

### **ADDITIONAL WORKING PARTIES OR COMMITTEES**

Additional working parties or committees may be set up at any time by the FGB to address particular issues and report back or act as delegated. No other working parties or committees are considered to be necessary at this time.