

PRIVACY NOTICE FOR PUPILS IN PRIMARY, INFANT, JUNIOR & FIRST SCHOOLS

Privacy Notice - Data Protection Act 1998

We, (**Hampreston First School**) are a Data Controller for the purposes of the Data Protection Act 1998. We collect information from you, and may receive information about you from your previous school. We hold this personal data and use it to:

- support your learning;
- monitor and report on your progress;
- provide appropriate pastoral care, and
- assess how well your school is doing.

This information includes your contact details, national curriculum assessment results, attendance information, and personal characteristics such as your ethnic group, any special educational needs and relevant medical information.

We will not give information about you to anyone outside the school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority (LA), and to the Department for Education (DfE).

If you want to see a copy of the information about you that we hold and/or share, please contact Mrs. Brisdion in the school office.

If you require more information about how the LA and/or DfE store and use your information, please go to the following websites:

<http://www.dorsetforyou.com/privacynotice>

<http://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or the DfE as follows:

- Data Protection Officer
Records Management Unit
Dorset County Council
Colliton Park
DORCHESTER
Dorset
DT1 1XJ

website: www.dorsetforyou.com
email: d.j.wilson@dorsetcc.gov.uk
tel: 01305 225175

- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

website: www.gov.uk/government/organisations/department-for-education
email: <http://www.education.gov.uk/help/contactus>
tel: 0370 000 2288